



## Notification of Leaving Form

June 2020

### Kennford Playbox Notification of Leaving Form

The Kenn Centre, Kennford, EXETER, Devon. EX6 7UE

contact: (01392) 833488/07745 116486/info@kennfordplaybox.co.uk

Charity Number : 1034100/OfSTED EY366991

You are required to provide us with at least six weeks notice of withdrawing your child. If insufficient notice is given you will be responsible for the full fees for your child for six weeks from the date of notice. Please refer to our terms and conditions for full details.

A final invoice will be issued reflecting the fees chargeable for the remaining period that your child attends - together with any previously invoiced amounts which remain outstanding.

I confirm

that \_

\_\_\_\_\_ (*insert child's name*) will be leaving

Kennford Playbox on

\_\_\_\_\_ (*insert date*) and hereby give the

required six weeks notice period.

Name of  
parent/guardian

\_\_\_\_\_

Signed

\_\_\_\_\_

Date

\_\_\_\_\_

We are always seeking to develop and improve our services we would be grateful for a response to the questions below. All feedback is treated confidentially and is greatly valued.

1. How long has your child attended our setting? \_\_\_\_\_ Years \_\_\_\_\_ Months

2. Which age group does your child attend? 0-2's / 2-3's / 3-5's

3. Why is your child leaving?  Cost  Starting school  Attending another setting

Other \_\_\_\_\_

4. How would you rate the standard of care and education your child has received?  Very good  Good  Satisfactory  Poor

5. If you feel you are able to give us a recommendation for other parents, please use the space below to do so.